

How to use Rehome by Adopt-a-Pet.com

Visit this link to get started: <http://rehome.adoptapet.com/r/96583>

Add Your Pet's Profile

- You will need to have your pet's information available to create the profile. The information you will need is your pet's name, age, gender, breed and size.
- Have a few photos of your pet either on your mobile device or on your PC before you start creating the profile. You can add up to four photos.
- Write a compelling story about your pet and include your pet's age and weight if possible since applicants will ask for this information. Also include any personality quirks or unusual information about your pet that will be of interest to applicants.
- Make sure to verify your email address by clicking on the email from rehome@adoptapet.com once your profile has been created.



Review Applications

- When someone is interested in meeting your pet, they will fill out an application or send you a message. Rehome will send you an email alert so you know to log in to Rehome and answer messages (a public message board on your pet's page) or review applications. No contact information is allowed to be shared through the message center for your safety and the applicant's since this is viewable to the public.
- Follow the on-screen guidance to help you decide if an application is a good fit for your pet. If it is, give them a call! You can find the applicant's contact information in their application. Visit our help center for more information on how to screen applicants.



Meet in Person

- If the phone call goes well, ask for a "video" call to meet the adopter virtually and show them your pet, or set up an in-person meeting. Meet in a safe public place. We discourage you from meeting at your home in the event the meeting does not work out.



Finalize Adoption

- After meeting, if you and the adopter agree to the transfer of the pet, you can finalize your adoption directly through Rehome by clicking on the Finalize Adoption located on the application. That will trigger an adoption agreement for you to sign. This can all be done on a mobile device during the in person meeting.
- Once you have signed the agreement, we will send an email to the applicant requesting the adoption fee payment and instruct them to sign the adoption agreement as well.
- NEVER sign an adoption agreement until you have met the applicant and you both have agreed to transfer ownership of your pet.



Visit <https://rehome.zendesk.com/hc/en-us> for articles & videos to guide you through the process.

Tips

For a full video tutorial on how to use Rehome, visit <https://youtu.be/QJ-uGltHJtY>